

# APPLYING FOR FINANCIAL AID FOR THE 2018-19 ACADEMIC YEAR

We partner with School and Student Services (SSS) by NAIS in our financial aid process. To begin your financial aid application, you will complete SSS's Parents' Financial Statement (PFS).

The PFS is a comprehensive application that will take some time to complete. Give yourself the time you need by not waiting until the deadline to begin. You'll need your most recent tax return before beginning the PFS. We also recommend that you review the wide range of materials that SSS has put together to help families with the financial aid process. They can be found at <http://solutionsbysss.com/parents>.

**We will communicate our financial aid decision to you.** To make our decision, we use the information from the PFS as a starting point but also consider our school policy, practices, and available budget.



## HOW TO COMPLETE THE PARENTS' FINANCIAL STATEMENT (PFS) ONLINE

- Beginning October 2, 2017, visit <https://sss.secure.force.com/familyportal> to create your PFS Online account using your email address and a password.
- Begin a PFS for Academic Year 2018-19. You can log out of the PFS Online at any time, then return later to complete it.
- After you have pressed submit, you'll be brought to a payment screen. The fee of \$49 is nonrefundable. Once your PFS is submitted, it cannot be withdrawn from the SSS system.

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**If you need help completing the PFS, contact SSS customer service at (800) 344-8328.**

## HERE'S KEY INFORMATION YOU NEED TO KNOW ABOUT OUR SCHOOL AS YOU COMPLETE THE PFS:

Our school's full name: **St. Mary's Community Preschool**

Our school's SSS code: **164479**

Contact information for our financial aid office: **Ida Payne at 854-351-2389**

Due date for completing the PFS: **March 31<sup>st</sup> 2018**

Documents we require you to submit in person to the school in addition to the PFS:

     2017 1040,1040A or 1040EZ           2017 W2 Form